

For office use only

Book # _____

Date Received _____



COOKBOOK
specialists

Tell us about your Cookbook project

- Individual
- Family
- School
- Church
- Business
- Organization
- Recognized Non-profit
[501(c)3 needed]

Group: _____

Requested Due Date: _____

- Rush Order Service
(see guide, page 8)

Cookbook Order Form

Chairperson Information

Name: _____ Email: _____

Address: _____ City: _____ State: _____ Zip: _____

Home Phone: (____) _____ Work Phone: (____) _____ Fax: (____) _____

Alternate Information

Name: _____ Email: _____

Address: _____ City: _____ State: _____ Zip: _____

Home Phone: (____) _____ Work Phone: (____) _____ Fax: (____) _____

Billing Address

Name: _____ Email: _____

Address: _____ City: _____ State: _____ Zip: _____

Home Phone: (____) _____ Work Phone: (____) _____ Fax: (____) _____

Shipping Address

- Customer Pick-up Home Business

Name: _____ Attn: _____

Address: _____ City: _____ State: _____ Zip: _____

Home Phone: (____) _____ Work Phone: (____) _____ Fax: (____) _____

Email: _____

Number of Books _____ **Number of Recipes** _____

- Hard copy proof \$25.00 or** **First PDF proof to chairperson's email FREE** *(2nd proof \$25)*

**Please note: PDF proof often expedites proofing process and books will get to production sooner.*

Mail orders to:
505 20th Ave. SW
Independence, IA 50644
800-383-1679
Fax 319-334-9805



Base Price Per Book from Price Chart

- Online Recipe Submission discount (page 6) -
- Cookbook Specialists types your recipes (for orders of 100 or more, page 7) **FREE**
- Coupon discount code -

If we type your recipes, would you like us to alphabetize your recipes within each category?
 Yes No

Book Size

- Standard Size, 5½" x 8½"
- Big Book Size, 7" x 8½"

Cover Information

Cookbook Title _____
 Cookbook Subtitle _____
 (typically organization name)

Cover Options (pages 9-13)

- Pre-designed cover selection _____ **FREE**
- Custom cover20¢

Printing on Back and Inside Cover(s)

- Back cover printing 10¢
- Back cover photo with order of 500 books or more **FREE**
- Inside front cover Inside back cover
 - Black ink 3¢/location
 - Full-color 5¢/location

Divider Options (pages 9-13)

- Pre-designed full-color dividers **FREE**
 orders of 200 books or more
- Pre-designed full-color dividers 25¢
 orders of 199 books or less
 Divider selection _____
- Additional full-color dividers after 8 5¢/divider
- Pre-designed black ink (page 12)
 Divider selection _____
 Divider paper selection _____
- Dividers printed on cardstock paper 5¢/divider
- Additional black ink printed on 3¢/divider
 bond paper dividers after 8
- Custom black ink dividers 3¢/dividers
 on bond paper
 Divider paper selection _____
- Custom full-color dividers 5¢/divider

Subtotal from previous column

Divider Information

(List categories in the order you would like them to appear in your book)

- Standard divider titles (page 8) **FREE**
- Custom divider titles **FREE**
 1. _____
 2. _____
 3. _____
 4. _____
 5. _____
 6. _____
 7. _____
 8. _____
 9. _____

**If additional dividers are needed, please list titles on a separate sheet & attach.*

Printing on Divider Backs

- Black ink 3¢/divider
- Full-color 5¢/divider
- Recipe design selection _____,
 6 choices (pages 13) **FREE**
- Recipe typestyle selection _____,
 7 choices (page 13) **FREE**
 - Inspirational Standard No fillers **FREE**
 - Custom page fillers **FREE**
 - Continued Recipe Format **FREE**
 - Non-Continued Recipe Format \$.25 / book
 - Line art fillers (*one time fee)\$3.00 each

- Large Print (Will be priced on final page count)
- White paper **FREE**
- Cream paper (Contact us for pricing)

Organizational Pages

- Title Page
 - Standard
 - Custom
 - Black & White3¢
 - Full-color5¢
- Recipe Index - Alphabetical Recipe Index **FREE**

Subtotal from previous column

Value-Added sections

Per Section (# sections x 20¢)

- Cooking & Nutritional Tips Household Hints
Kid's Kitchen Crafts Gifts from the Kitchen
Nutrition for the Soul - Inspirational Scripture

Sales Information page

Organization:
Contact:
Address:
City: State: Zip:
Phone #: Fax #:
Email:
Website:

Price per book** Shipping cost per book**
**If no price is indicated there will be a space for you to fill in your price on each book.

Personal Pages (page 14)

(Title Page and Table of Contents are not Personal Pages.)

Personal Pages border selection

List page description in order you want them to appear

1. 2. 3.

4. 5.

Extra Personal Pages** (# extra pages x 3¢)

6. 7. 8.

**If additional pages are needed, please list on a separate sheet & attach.

Image Pages with black ink x 3¢

Image Pages in full color x 5¢

Merchant Ad Pages *One time fee (page 14)

Table with 2 columns: Space Quantity, Price Per Ad. Rows: *1/4 page x \$10 =, *1/2 page x \$20 =, *Full page x \$40 =

Binding Options (page 15)

Plastic coil binding color

Display Options * One time fee (page 15)

#5058 Cookbook stands (# stands x \$2.00)

Additional charges for custom requests

Subtotal from previous column

x # Books =

+ One-time fees*
*total of shaded boxes

+ Rush Order Service Fee

Total Cost*=

*This total does not include possible 5% overrun/underrun, customer alteration fees or shipping costs.

50% Deposit (Families/Individuals/Businesses and unrecognized non-profits)

Check/Money Order enclosed for \$

Credit card deposit amount \$

Visa MasterCard Discover

Exp. Date

CVV2

Name printed on card

Street address of cardholder

Zip Code of cardholder

Credit Terms & Order Agreement:

Our terms for recognized non-profit groups and organizations within the USA are one-third due in 30, 60 and 90 days from the invoice date. Business, individual or family books require 50% down payment with order and balance due before the books are shipped.

Please keep a copy of this form for your records. By signing this order form, you and/or your organization agree to accept full responsibility for payment of this account, and accept our payment terms listed above. You agree that if you cancel this order you are liable for all costs incurred to that time. You also warrant that all necessary releases and permission have been obtained for the use of any copyrighted materials submitted for reproduction.

Signature, Chairperson

Signature, Alternate

Two unrelated adult signatures are required for groups or organizations. One adult signature is required for family or personal books.