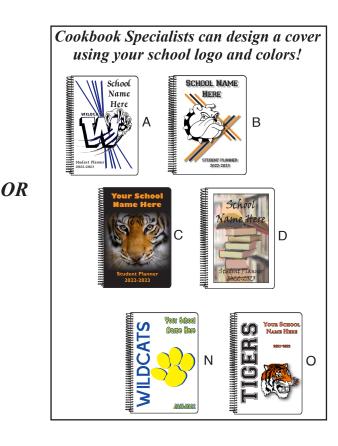
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Custom cover artwork enclosed Custom cover artwork to follow Customer Es	ge per planner \$. or orders of 250 or mostimated Cost Tobould like your plants.	ore. tal			
TERMS OF CALENDAR ORDER SHEET: The purchaser, hereinafter referred to as Customer, agrees to furnish	sh all personalized mate	erial to be p	oublished in Cus	tomer's planner.	
PRODUCTION: The Company assumes responsibility for scheduling and production of the Company reserves the right to adjust production schedules due to he cannot promise or guarantee ship dates other than what our information	avy seasonal demands,	shortages	strikes, or any o	ther reasonable c	auses whatsoever. The Compan
CORRECTIONS: The Company reserves the right to use our judgment on design of a best to produce error-free planners. However, material submitted by C fault. The Company will correct all errors requested in the event that an	ustomers or inadequate	e final prod	fing by Custome		
SHIPPING: Printed planners are shipped, freight paid by Customer, in the contin (i.e., bus, airfreight, etc.) the Customer will be billed accordingly. Plann shipping damage, must be reported to the Company within 30 days of	ers damaged in shippin	g must be	reported within	7 days of receivin	g. Defective planners, not due to
PAYMENT: Customer will be invoiced the day of shipping. Full payment is due w (18% annum).	vithin 30 days from ship	ping date.	Accounts 30 day	/s past due will be	charge 1.5% interest per mont
CONDITIONS: This calendar order sheet is a binding contract between the Comp responsible for cost incurred by the Company concerning actual preparthe express permission from the business/school/organization (listed a	ration and/or productio	n on order			

** Please fill out both sides of this form **





1. Cover Design (Check One)

[] Please use our artwork/logo submitted by an artist in our group. (Camera-ready artwork enclosed. §	e cover quiaeline:	3.) FREE of charge
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[] Please use our artwork/logo and design a cover for us. Cover Font _____ _(See Cover Fonts) FREE of charge.

FREE of charge. Please use Cookbook Specialists Planner Cover (specify choice)

The name of your school as you would like it to appear on your cover:_____

2. Cover Ink Color

[] Black [] Red [] Green [] Blue [] Yellow [] Orange [] Purple [] Other_____

3. Coil Color (Check One)

[] Black [] White [] Red [] Green [] Blue [] Yellow [] Orange [] Purple [] Gray

Planner Cover Guidelines

Cookbook Specialists' Designs: Designate one of the Cookbook Specialists' cover designs above and fill in the name of your school as you'd like it to appear on the cover. You may also choose one of the cover fonts and ink colors for the text. Your Logo on Cover: Cookbook Specialists will also design a cover for you using your school logo. Logos must be submitted as a black ink on white paper line drawing or as a pdf, eps, or jpg file of at least 300 dpi. We will set the text. You may also choose one of the cover fonts and ink colors.

Hard Copy Camera-Ready Covers must meet the following specifications and be ready for reproduction: All artwork must fit within 5" x 8 1/4" for the high school planner and 7 7/8" x 9 3/4" for the middle school planner. Please print on white paper. We will reproduce it exactly as we receive it so your finished product depends on the quality of the artwork you submit.

Camera-Ready Digital Covers must also meet the above specifications and must be submitted as a pdf, eps, or jpg file of at least 300 dpi. All fonts must be embedded. Please include a full color hard copy.

Cover Font Options Bahnschrift

Brush Script Helvetica

Helvetica Italicized

Magneto Market

Palatino Palatino Italicized Quixley

Tekton

Times

Times Italicized

STENCIL

Handbook Guidelines

Hard Copy Camera-Ready Handbook Pages: Submit pages the way you want them to appear to fit within 4 1/2" x 7 1/2" print area for the 5 1/2" x 8 1/2" planner and 7 1/2" x 10" print area for the 8 1/2" x 11" planner. We will reproduce it exactly as we receive it so your finished product depends on the quality of the copy you submit. If numbered, page numbers must be within these dimensions. Text must be laser printed in black ink on white paper. Do not submit photocopies or faxes.

Camera-Ready Digital Handbook Pages must be submitted in pdf format in the above dimensions.

Cookbook Specialists Does It For You: We will type your handbook for you from a clear copy you submit. We will use Helvetica or Times for the text. Please number the pages. Additional cost of \$10/page will be added to your invoice.